

University of Michigan - Medical School

Heather M. Offhaus

Experience

October, 1994 - Present University of Michigan Medical School Ann Arbor, MI

Director, Grant Services & Analysis Office

- Lead policy development and training initiatives in the Health System for pre- and post-award issues
- Oversee compliance review of all proposed Sponsored Research within Medical School (approximately 3,000 applications/year)
- Oversee post-award process development within the School
- Serve on school and institutional committees focusing on research related issues – effort reporting, research metrics, and eRA Systems, including serving on executive committee and chairing the campus-wide Process Committee for RA
- Develop key performance indicators and managing metrics in research, with underlying systems to track and report on research awards and expenditures, as well as internally and externally benchmark individual and unit activities
- Serve as a resource to faculty and staff on project related issues
- Chair Advisory Committee within Medical School on research administration related issues
- Advise Deans, Chief Scientific Officer, & Senior Administrative Staff on research issues
- Work with Clinical Trial Support Units on organizational efficiencies and support Clinical Research Coordinator Career ladder

Professional Memberships

National Council of University Research Administrators (1996 to present)

- Member of the Nominating & Leadership Development Committee, 2022 - 2023
- Served as Region IV Treasurer, Fall 2017 - 2021
- Fundamentals Travelling Workshop Faculty, 2018 - 2023
- Department Research Administrator Travelling Workshop Faculty, 2011 – 2016, 2025 - 2027
- Member of the Global Workshop Faculty, 2015 -
- Served as National Treasurer, 2015 – 2016, Immediate Past Treasurer, 2017
- Member of the Financial Management Committee, 2014 – 2017 (Chair, 2015 - 2016)
- Member of the Scholarship & Education Committee, 2015 - 2016
- Member of Professional Development Committee, 2013 – 2014, 2017
- Served on National Board of Directors, 2008- 2011, 2015-2016
- Served on Region IV (Mid-America) Board, 2008 – 2011
- Served as Region IV Chair / Chair-Elect / Past Chair, 2004 – 2007
- Served as Region IV Spring Program Co-Chair for Chicago, 2005, and Grand Rapids, 2006

- Planning Committee Member, Session & Workshop Presentor, and Discussion Group leader at Region IV and National conferences (Annual Meeting, Regional Meetings, PRA and FRA) - various years
- Regional Membership Committee Chair, 2002–2004, & Member of committee 1999 and 2001
- Participated in NCURA Leadership Conferences 2005, 2006, 2008, 2015

American Association of Medical Colleges

- Member of the Data Driven Management Committee, 2021 – present

Honors & Awards

- *NCURA Distinguished Educator Deisgnation*, 2021
- MSA Outstanding Staff Award, University of Michigan, 2015
- *NCURA Outstanding Service Award*, 2010
- *NCURA Distinguished Service Award*, Region IV, 2008
- *Business Intelligence Innovation Award*, University of Michigan, 2007
- Staff Workplace Award recognition, University of Michigan, 2006 and 2007
- *Distinguished Research Admisitrator*, University of Michigan, 2004
- *NCURA Kevin Reed Outstanding Professional in Research Administration Award*, Region IV 1998
- Nominations over several years for Medical School staff and administrator awards for both MSA and All-School

Presentations (sample topics)

- Workshops: Multiple Day, Full Day, Half Day (NCURA Traveling Department & Fundamentals, financial budgeting)
- Concurrent Sessions (Working with Faculty, Clinical Trials, Close Outs, Expenditures, AI)
- Discussion Groups (Limited Submissions, Working with Faculty)
- Webinars (Allocations, Communications)
- YouTube Videos (Effort – *100% is 100%*, Advance Accounts, Cost Sharing)

Sponsored Activity

- NIH U01 CA287852, *Supplement: Enhancing research administration capacity within the DS-I Africa Consortium: An initiative with The Aga Khan University and the University of Michigan*, 10/2024 – 9/2025
- NIH UL1 TR002240, *Michigan Institute for Clinical and Health Resources, Sub-Project: Using Conversational AI to Accelerate Research Discovery and Application*, 11/2023 – 2/2024
- NIH R24 TW008899, *Ghana Emergency Medicine Collaborative Training Program*, 7/2012 – 12/2013

Education

- **Health Care Leadership Institute**, University of Michigan Business School / Health System, 2006
- **Master of Music**, French horn Performance, University of Cincinnati - College Conservatory of Music, 1994
- **Bachelor of Music**, Performance/Minor in Mathematical Sciences, University of North Carolina at Chapel Hill, 1992