# Schedule At-A-Glance

## Sunday, April 23
- **7:30am – 5:00pm** Registration Desk Open and Exhibits
- **8:30am – 4:45pm** Workshops
- **6:00pm – 9:00pm** Opening Reception: Dessert & Entertainment  
  Location: Parlor 638
- **9:00pm – 12:00am** Hospitality Suite  
  Location: Parlor 638

## Monday, April 24
- **6:00am-7:00am** Morning Run
- **7:30am – 5:00pm** Registration Desk Open and Exhibits
- **7:30am – 8:30am** Continental Breakfast  
  Location: Capitol Ballroom A
- **7:45am – 8:30am** Breakfast Roundtable Discussions  
  Location: Capitol Ballroom
- **8:45am – 9:00am** Opening Remarks  
  Location: Capitol Ballroom
- **9:00am – 10:00am** Keynote Speaker – Mark Johnson, Head Coach of the UW-Madison Women’s Hockey Team and Member of the “Miracle on Ice” Olympic Hockey Team
- **10:00am – 10:30am** Morning Break  
  Location: Capitol Ballroom
- **10:30am – 11:45am** Concurrent Sessions
  - PUI: IP Issues at PUIs  
    Location: University Room AB
  - Pre-Award: Funding Opportunities: Best Practices  
    Location: University Room CD
  - Professional Development: Research Administration: The Next Generation  
    Location: Conference Room I
    Location: Conference Room II
  - Medical/Departmental: Overview of PCORI and the Application Process  
    Location: Assembly Room
  - Post-Award: Customer Service in Research Administration  
    Location: Conference Room II
- **10:45am – 11:35am** Spark Sessions – Career Advancement
  - 10:45am – 11:05am Mentoring Our Own (MOO)  
    Location: Capitol Ballroom A
  - 11:15am – 11:35am What’s Your Game Plan: How Will You Achieve Your Career Goals?  
    Location: Capitol Ballroom A
- **11:45am – 1:00pm** Awards and Recognition Lunch  
  Location: Wisconsin Ballroom
- **1:15pm – 2:15pm** Concurrent Sessions
  - Government/Federal: NIH Overview  
    Location: Assembly Room
  - Post-Award: Multi-Project Grants Management  
    Location: Conference Room I
  - Compliance: What the Research Administrator Needs to Know About Biologicals  
    Location: Conference Room II
  - Professional Development: The Purpose Driven Research Administrator  
    Location: University Room CD
  - Sr/Special Interest: Hot Topics for Senior Administrators  
    Location: University Room AB
  - Pre-Award: Combining Volumes and Complexity to Determine Units of Work for Grants and Contracts  
    Location: Senate Room A
- **1:20pm – 2:05pm** Spark Sessions – Career Advancement
  - 1:20pm – 1:40pm NSF CAREER Cohort- Marquette University’s Program for Junior Faculty Development  
    Location: Capitol Ballroom A
  - 1:45pm – 2:05pm Mindful Moments  
    Location: Capitol Ballroom A
- **2:15pm – 2:45pm** Afternoon Break
- **2:45pm – 3:45pm** Concurrent Sessions
  - Post-Award: Sponsored Projects Payments & Accounts Receivable  
    Location: Conference Room I
  - Government/Federal: NSF Update  
    Location: Assembly Room
  - PUI: Survey Says! A Faculty Survey at a PUI  
    Location: Senate Room A
  - Professional Development: Getting Professionally Fit: NCURA 5K  
    Location: Conference Room II
  - Pre-Award: Evaluating Off-campus Rate Requests: What Criteria Do You Use to Approve?  
    Location: University Room CD
  - Professional Development: What the Certification for Research Administration (CRA) Can Do for the Research Administrator’s Career, Community and Institution  
    Location: University Room AB
- **4:00pm – 5:00pm** Concurrent Sessions
  - PUI: Research Integrity at PUIs  
    Location: Senate Room A
  - Government/Federal: Safe at Home-Creating a Small Business Subcontracting Plan  
    Location: University Room AB
  - Compliance: Understanding Controlled Unclassified Information (CUI) and FISMA: A Practical Guide  
    Location: Conference Room I
  - Pre-Award: Working Collaboratively  
    Location: University Room CD
  - Post-Award: NSF Grant Awards and Cash Management Overview  
    Location: Assembly Room
  - Sr/Special Interest: Viewing Research Administration with New Perspectives  
    Location: Conference Room II
- **4:05pm – 4:25pm** Do You Hear What I Hear?: What a Large Academic Department Learned from a Satisfaction Survey  
  Location: Capitol Ballroom A
- **4:30pm – 4:50pm** Survey Techniques That Get Responses!  
  Location: Capitol Ballroom A
- **5:00pm – 6:00pm** Newcomers Reception  
  Location: Private Dining Room
- **6:00pm – 9:00pm** Monday Night Dinner Groups
- **9:00pm – Midnight** Hospitality Suite  
  Location: Parlor 638

## Tuesday, April 25
- **6:00am – 7:00am** Morning Run
- **7:00am – 5:00pm** Registration Desk Open and Exhibits
- **7:00am – 8:30am** Continental Breakfast  
  Location: Capitol Ballroom A
- **7:45am – 8:30am** Breakfast Roundtable Discussions  
  Location: Capitol Ballroom
- **8:30am – 10:00am** Concurrent Sessions
  - Government/Federal: Navigating the VA Grant System (Agency Presentation)  
    Location: Assembly Room
  - Medical/Departmental: Full Lifecycle Management – Is it Time to Make the Shift?  
    Location: Conference Room I
  - Compliance: Export Control, Fundamental Research and Award Clauses  
    Location: University Room CD
  - Sr/Special Interest: Current Topics in Electronic Research Administration  
    Location: Conference Room II
**Wednesday, April 26**

<table>
<thead>
<tr>
<th>Time</th>
<th>Concurrent Sessions</th>
<th>Location</th>
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<tbody>
<tr>
<td>7:00am – 8:30am</td>
<td>Hot Buffet Breakfast and Closing Remarks</td>
<td>Capitol Ballroom A</td>
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<tr>
<td>8:00am – 10:00am</td>
<td>Registration Desk</td>
<td>University Room AB</td>
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<td>8:30am – 10:00am</td>
<td>Pre-Award: Setting up the Tone for a Successful Proposal Submission</td>
<td>University Room AB</td>
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<td>8:40am – 9:00am</td>
<td>PUI: Developing and Celebrating Faculty Scholarship</td>
<td>University Room AB</td>
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<tr>
<td>8:50am – 9:30am</td>
<td>Post-Award: Sponsored Projects Closeouts</td>
<td>University Room AB</td>
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<td>9:30am – 9:50am</td>
<td>Professional Development: Lean In: Women in Leadership</td>
<td>Assembly Room</td>
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<td>10:00am – 10:20am</td>
<td>Sr/Special Interest: Lean and Mean: Building a Strategic Plan for Your Department</td>
<td>Senate Room A</td>
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<td>10:30am – 11:15am</td>
<td>Medical/Departmental: Protecting Human Subjects: Considerations for Clinical Trials</td>
<td>Conference Room II</td>
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<td>8:40am – 9:00am</td>
<td>How to Organize Your Team to Submit a Large Comprehensive Center Grant</td>
<td>Capitol Ballroom A</td>
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<td>9:10am – 9:30am</td>
<td>Large Project Collaboration using Free or Already Existing Technology Tools</td>
<td>Capitol Ballroom A</td>
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<td>10:00am – 10:30am</td>
<td>Morning Break</td>
<td>Capitol Ballroom A</td>
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<td>10:30am – 11:45am</td>
<td>Pre-Award: Eyes on the Prize: Effective Teamwork for Pre-award Success</td>
<td>University Room AB</td>
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<td>11:45am – 12:00pm</td>
<td>Compliance: Beyond the Period of Performance: Close Out, Audit and Record Retention</td>
<td>University Room CD</td>
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<td>11:45am – 12:00pm</td>
<td>Post-Award: The Anatomy and Physiology of Sponsored Awards</td>
<td>Conference Room I</td>
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<td>11:45am – 12:00pm</td>
<td>Professional Development: Getting Certified: An Insider’s Guide to the CRA Exam</td>
<td>Senate Room A</td>
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<td>11:45am – 12:00pm</td>
<td>Sr/Special Interest: Using Employee Engagement Surveys to Measure Staff Satisfaction and Drive Organizational Change</td>
<td>Assembly Room</td>
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<td>11:45am – 12:00pm</td>
<td>Medical/Departmental: Electronic Process for Internal Pilot Awards</td>
<td>Conference Room II</td>
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