

## Matthew Morgan

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### EMPLOYMENT

- 2019-present**      **Asst. Director, SPA Post-Award – KU Medical Center Research Institute**      **Fairway, KS**
- Manages the Sponsored Programs Administration Post-Award team, which consists of seven direct reports, maintained 92% staff retention rate over past four years
  - Served as Grants lead on Workday Financials system implementation, going live in July 2020
  - Responsible for coordinating annual Single Audit
  - Assisted with implementation of Huron Research Suite award management implementation, going live in July 2022
  - Managed 63% increase in research portfolio from 2019-2023, increasing federal research expenses from \$76M to \$124M during that timeframe
  - Develop and maintain institutional policy pertaining to Sponsored Programs activities and in accordance with federal guidelines
- 2018-2019**      **Senior Grants Administrator – KU Medical Center Research Institute**      **Fairway, KS**
- Continue to carry administrator caseload, preparing federal financial reports, monthly invoices, and ensuring that research accounting complies with Uniform Guidance
  - Serve as Post-Award team lead, primary contact for internal questions
  - Responsible for training new team members
  - Monitor monthly tasks for the team such as reports, invoices, and A/R aging
- 2015-2018**      **Grants Administrator – KU Medical Center Research Institute**      **Fairway, KS**
- Interface with principal investigators and administrators regarding issues relating to budgets, reporting, and compliance with funding agency rule and regulations
  - Preparation and submission of financial reporting to funding agencies
  - Monitor expenses charged to accounts in accordance with approved budgets
- 2010-2015**      **Senior Finance Advisor – University of Phoenix**      **Lenexa, KS**
- Facilitate the processing of federal financial aid to ensure compliance with established regulations, policies, procedures and guidelines.
  - Project management with internal departments regarding students' accounts, business trends, and changes in regulations.
  - Monitor student account receivables and related financial activity to ensure they are in adherence with company policy
- 2006-2009**      **Placement Coordinator – DCCCA, Inc.**      **Lenexa, KS**
- Find and coordinate placement of children placed in SRS out-of-home custody.
  - Facilitate Psychiatric Residential Treatment Facility screens, keep accurate records of authorization periods, and coordinate transition back into foster resource home.
- 2005-2009**      **Independent Living Coordinator – DCCCA, Inc.**      **Lenexa, KS**
- Engage in intensive transition planning with out of home youth.
  - Represent DCCCA Region 2 at trainings and meetings and using that information to develop a working Independent Living Program for the region within a budget.

**2004-2005**

**Family Support Worker – DCCCA, Inc.**

**Salina, KS**

- Work intensively with families in their home, providing direct home-based family skills training.
- Write and submit appropriate legal reports to state agencies and courts.
- Assist families with appropriate needs such as obtaining housing, health care, educational needs, financial budgeting, and employment.

**Systems and Certifications**

CFRA certified effective thru 2025

NCURA member since 2016

Workday proficient – served as Grants lead during implementation

PeopleSoft Financials

QlikView

Huron Research Suite

**EDUCATION**

Masters in Business Administration – Baker University

B.A., Psychology – Kansas Wesleyan University