



NCURA Region IV Business Meeting Minutes

Tuesday, August 7, 2023

2:45PM – 3:45 PM

Place: Washington Hilton, Jefferson Room, Concourse Level

- I. Call to Order
 - Called to order by Julie 2:52 EDT/ 1:52 CDT
 - Introduced board.
- II. Review and Approval of Business Meeting Minutes from April 2023 meeting
 - Minutes were sent out by e-blast, NCURA app, and Region IV web site. A motion was made to approve. Motion was seconded. Called for all in favor and opposed. Minutes were approved unanimously.
- III. Treasurer's Report – Suzanne Reinke (esreinke@purdue.edu)
 - Region IV finances are in good shape. Our investment account has increased by \$10,802 although it is not yet fully recovered. Region made \$42,506 on the Sioux Falls meeting. Construction at the Sioux Falls meeting hotel led to some meeting credits, which helped the balance sheet. Region has some banking options. We currently have two checking accounts, one with Wells Fargo and one with Capital One and will be transitioning to only a Capital One account. Planning for the Spring 2024 Regional Meeting in Ann Arbor, Michigan is on-going.
- IV. National Committee Report
 - Nicole Nichols was elected to be our Regionally Elected Member to the National Board, succeeding Matt Richter. National meeting theme is "Inclusion" and will have 14 tracks and new Get Engaged sessions; The National Select Committee on DEI is charged with creating empowerment sessions. Keynote event will be presented by the family of Henrietta Lacks.
- V. Regional Committee Reports
 - A. Awards Committee – Bill Courtney (bill.courtney@wustl.edu)

Julie Olivero presented for Bill. She listed and thanked the members of the committee for their efforts. The committee is actively looking for more members. There is a call for nominations for travel and service awards each year. Think about people deserving of the awards. The RAVE subcommittee is still simmering and looking to be re-invigorating to recognized your peers for volunteerism.
 - B. Communications Committee – Katie Schortgen (Katharyn.Schortgen@osumc.edu)

Katie presented. We are seeing more and more hits to the Region IV web site. The committee is asking for recommendations for improvement. We are looking for new web host. Improvement

in content being addressed. Committee members are looking at our social media presence and considering changes to Twitter. Considering Threads. In a show of hands, participants in the Business Meeting had heard of Threads but few are using it.

- C. Membership Committee – David Moertel (moertel.david@mayo.edu)
Dave Moertel presented. Another great year with membership committee. Dave recognized the members of the committee. Membership continues to increase. We had 1243 members in Nov 2022 and as of July 2023 we are up to 1450. 67 Region IV members participated in the DC After Dark bus tour. We encourage people to do the tour at AM66 in 2024. We are trying to still sent out new member letters. We try to encourage participation in Collaborate. Looking for new members of membership committee.
- D. Nominations Committee – Kristin Harmon (kristin.harmon@wisc.edu)
Kristin Harmon presented. She recognized committee members. We are looking for replacement member for Fouza Yusuf who left the region. Chair-Elect, Treasurer-Elect, Secretary, and two At-Large Board members will need to be filled. Mid November 2023 is the target for the call for nominations. Please consider nominating colleagues or yourself for leadership positions. Voting will take place in February or March 2024 for announcement at the Ann Arbor spring meeting. If people are interested in running, watch for e-blast, or talk to current board members.
- E. Professional Development Committee – Diane Hillebrand (diane.hillebrand@und.edu)
Diane presented. PDC needs volunteers since there is so much activity going on and several members have left the region. She recognized committee members. Christina Goldsmith will lead the Mentoring Our Own (MOO) Program. CEUs will still be provided for MOO. Will have 11 pairs in the new MOO cohort. Need more mentors to cover interest by mentees. The curriculum for MOO is being updated. The Career Path Pilot project is ongoing and the plan is to wrap it up and make recommendations to the board in early 2024. There are four Working Groups under the pilot (Career Services, Career Mapping, Student Internships, and Media) and Group Leads will meet every other month but staggered for constant communication. Traveling Workshop resumption was approved by the Regional Board at the Spring 2023 meeting so PDC will be working on re-instituting the program.
- F. Site Selection Committee – Shannon Sutton (sm-sutton@wiu.edu)
Shannon presented. She is new chair and she recognized committee members. Current Region IV members will receive a survey after this meeting asking for suggestions for the Spring 2025 meeting. Historically the region tries to change up locations and cover all parts of the region. Please participate in the survey. The Site Selection Committee will evaluate survey results, request bids/proposals and make a recommendation. Bid/proposal receipt will be followed by site visit(s) and contract negotiation.

VI. 2024 Spring Meeting – Roger Wareham (warehamr@uwgb.edu)

A. Program Committee Report.

The 2024 Spring Meeting will be held April 28-May 1, 2024 at the Kensington Hotel, a boutique hotel in Ann Arbor, Michigan. The Program Committee is just starting to work on the program. If members are interested in assisting with program, contact Roger. Think about presentations, discussion groups, and workshops that members want to see and contact Roger. If you want to present, talk to Roger.

Side note, if you want to present at FRA/PRA, submit proposals now.

VII. New Business and Open Discussion

A. Diversity, Equity, and Inclusion Committee - Lauren Gee (lgee@medicine.wisc.edu)

Lauren introduced this newly formed committee. We have met once for kickoff. The committee had 20 people volunteer for committee. The DEI Committee structure will consist of a central steering committee of eight members who will meet monthly. There will also be an activation committee of twelve members who will meet quarterly to develop a community of practice. The activation committee will make recommendations to steering committee. Lauren listed committee members. If people have any questions about volunteering and DEI, talk to Lauren.

B. Other

Please visit hospitality suite 9:00 to 11:30.

Nicole Nichols discussed education scholarship fund for national. Give out 4 scholarships for members pursuing degrees in RA. Fundraising is at the annual meeting. Raffle going on with really nice prizes. Region IV donated certificate for Omaha Steaks as a raffle prize.

A new member of Region IV asked about committees and time commitment. Regional committees have different amounts of time required and are busier at different times. Look at web site for committee descriptions.

Recognized Region IV members on national committees. Diane Hillebrand will be National Board Secretary starting in Jan 2024

VIII. Adjournment

Meeting was adjourned at 3:36 pm EDT/ 2:36 CDT