

Innovation In Research Administration

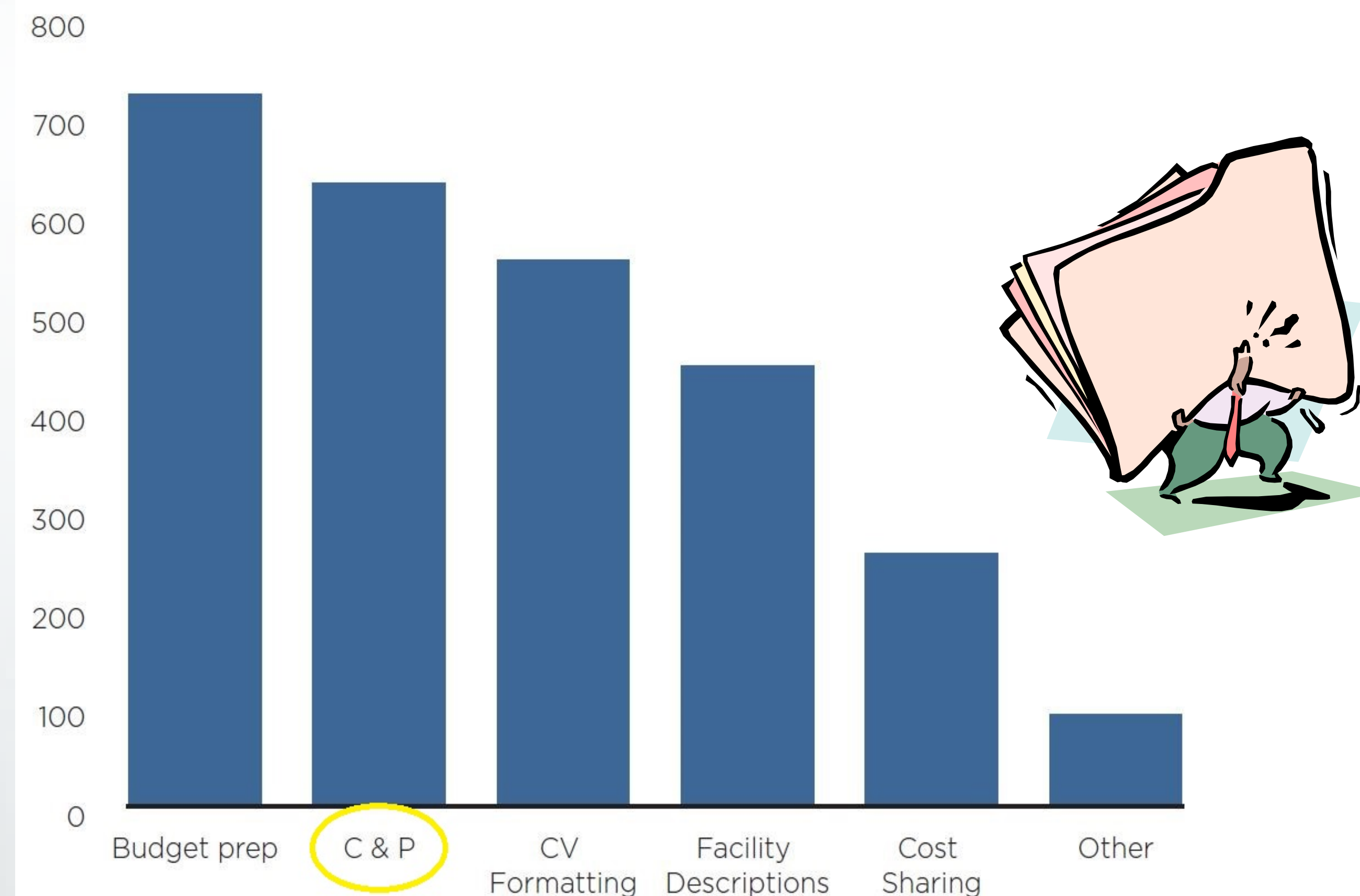
Comprehensive Current & Pending Support Tool

Problem: The development of current & pending support documents is overly burdensome to Research Administrators and Investigators.

Analysis: 2012 report by the National Research Council's Committee on Research Universities found that "the problem of excessive regulatory burdens ... puts a drag on the efficiency of all university research."

The NRC surveyed 3,100 university research faculty. In response to the question, "What administrative tasks associated with proposal preparation increase your personal administrative workload?" faculty members stated that budget preparation, current and pending (C&P) support, and CV formatting.

Figure 2: Faculty responses to a follow-up question on proposal-preparation burdens



Solution: At UW-Madison, we looked internally and asked "What can we do to alleviate this burden?"

We thought innovatively and came up with the concept of a comprehensive C&P tool that utilizes the data already captured in the grant management systems. This allows a user to obtain a formatted C&P document at a click of a button.

Purpose: Developed to assist Pre-Award research administration staff with the creation of current and pending (other support, etc.) documents quickly and accurately

How it works: The Current & Pending Tool displays data in two sections 'current awards' and 'pending awards.' The data is pulled from two separate sources: the UW's proposal routing system for pending awards and the grants financial system for the current awards. A user simply needs to...

1) Search for the investigator

Current and Pending Support Tool
Page Updated: September 28th, 2016

Search by Employee Name or ID

mcmillen,ku Select and Continue →

MCMILLEN, KURT M - 00590374

2) Select the type of document

Current and Pending Support for MCMILLEN, KURT M (00590374)
Department: G SERV/RES SPONS PROGS (A027000); Location: PARK ST N 21

Which type of document would you like to create?

3) Select a section to edit

Click to Collapse/Expand

Click to Collapse/Expand

4) Make any updates and save

MSN203130
Award Title: Additional testing of the C&P tool Modify Save Changes Include in Report

Reference Number: R01CA12345
Award PI: MCMILLEN, KURT M
Start/End Dates: 01/14/2013 - 01/18/2018
Role: Principal Investigator
Sponsor: DHHS, PHS, NATIONAL INSTITUTES OF HEALTH
Annual Direct Costs: \$ 50000
Person Months: Calendar 1 Academic Summer
Major Goals: Major goals of this study are to test the C&P tool.

Last Modified: MCMILLEN, KURT on 4/10/2017 at 2:39PM

5) Select 'Generate Document' button

Click to Collapse/Expand

Click to Collapse/Expand

6) Voilà! Specific document is generated

MCMILLEN, KURT M			
ACTIVE			
R01CA12345 (MCMILLEN, KURT M)	01/14/2013 - 01/18/2018	1 Cal.	
DHHS, PHS, NATIONAL INSTITUTES OF HEALTH	\$50,000.00	0 Acad.	0 Sumr.
Testing the C&P tool Role: Principal Investigator			
Major goals of this study are to test the C&P tool.			
EP-123-563 (GRATZL, ROBERT C)	01/01/2015 - 04/07/2018	2 Cal.	
ENVIRONMENTAL PROTECTION AGENCY	\$100,000.00	0 Acad.	0 Sumr.
Additional testing of the C&P tool Role: Key Person			
Major goals of this study are to test the C&P tool.			

Benefits:

- Information will save for future use. Do not need to re-enter data each time you complete a C&P document.
- Automatically display all pending and active awards with the appropriate information. No need to search various systems to figure this out.
- Auto populate/generate the correct format of the C&P document per selected sponsors. No need to transfer data from grants systems and insert into a word document.
- Documents generate in Word format for additional edits, if necessary.